

# Important Information

## Please read carefully prior to taking your first 2012 AP Exam

- ✓ Testing locations are To Be Announced (TBA) in April
- ✓ **Students taking morning exams must report to 1<sup>st</sup> block for attendance.** Teachers need to take attendance immediately following the bell. After the bell has rung and attendance has been taken, students are to report directly to their testing sites. Students are NOT to report to their testing sites before the bell has rung for 1<sup>st</sup> block to begin. There should be no students gathered outside of the testing sites before the bell has rung for 1<sup>st</sup> block. Attendance for the school will NOT be taken in the testing site. If you do not report to 1<sup>st</sup> block for attendance, you will be marked absent. For 8am exams, students must be at their testing site by **7:50am**. Students may not enter the testing site after the exam begins.
- ✓ **Students taking afternoon exams must report to their testing site by 11:50am.** If the morning exam is still in session, students are to wait quietly outside of the testing site until the morning exam dismisses. If the exam is in the auditorium and it is not raining, students are to wait outside in the courtyard. Students are not allowed to enter after the start of the afternoon exam.
- ✓ AP Exams vary in length. **Some afternoon exams may not end until 4 or 5pm.** Please make sure your parents are aware of this so they/you can make arrangements prior to the testing day. Students must all be dismissed at the same time, at the conclusion of the exam. No student is allowed to leave early. If a student leaves early before time is called during the AP exam, the exam will be labeled INVALID, since this is a College Board violation.
- ✓ **Students must show a photo ID before the start of each exam.** Students without proper ID may not be allowed to take the exam and will delay the start of the exam, which will lengthen both the morning and afternoon exams.
- ✓ Students taking two exams in the same day need to **bring their lunch**. Students taking afternoon exams should eat 1<sup>st</sup> lunch.
- ✓ **Prohibited items are cell phones**, pagers, books, papers, and backpacks. If a student is found to have any unauthorized items during the test, the student's test will be invalid.
- ✓ Student must read the AP Bulletin given to them at the AP Pre-Administration sessions. Additional AP Bulletins will be in the Guidance Office.
- ✓ Students must bring the following items:
  - **Two #2 pencils**
  - **Two pens (black/blue ink)**
  - **Watch/time device (with alarm disabled)**
  - Approved **calculator**, if allowed for exam
    - **Calculus, Physics, Statistics, and Chemistry exams require specific calculators.** Please visit [www.collegeboard.com/ap/calculators](http://www.collegeboard.com/ap/calculators) for detailed information on the calculator policy and the most current list of authorized calculators.
  - **Standard-sized cassette tape recorder with back-up batteries**
    - **Spanish, French, German, and Music Theory exams require the use of a standard cassette tape recorder.** Tapes are provided. Students must bring in their own standard cassette tape recorder and know how to use it. Also, the student must bring back-up batteries. Tape recorders are NOT provided by the school. Please check the College Board website for more information.