

# IMPORTANT INFORMATION

**PLEASE READ CAREFULLY**

1. Testing locations are To Be Announced (TBA) in April.
2. **Students taking morning exams must report to 1<sup>st</sup> block for attendance.** Teachers need to take attendance immediately following the bell. After the bell has rung and attendance has been taken, students are to report directly to their testing site. Students are not to report to their morning testing site until after the bell has rung. There should be no students gathered outside of the testing sites before the bell has rung for 1<sup>st</sup> block. An announcement will not be made to release students to their testing site. **Morning exams will begin promptly at 7:50am.** Students may not enter the testing site after the exam begins.
3. Students taking **afternoon exams must report to their testing site by 11:45am.** If the morning exam is still in session, students are to wait quietly outside of the testing site until the morning exam dismisses. If the exam is in the auditorium and it is not raining outside, students are to wait outside in the courtyard. Students are not allowed to enter after the start of the afternoon exam.
4. Each exam varies in length. Some afternoon exams may not end until **4 or 5pm.** Please make sure your parents are aware of this so they/you can make prior arrangements for transportation/work/etc. Students must all be dismissed at the same time, at the conclusion of the time allowed for that specific exam. Students may not leave the testing site early.
5. Student must show a **photo ID** before the start of the exam. Students without photo IDs may not be allowed to take the exam.
6. Students taking two exams in one day need to bring their lunch. Students taking afternoon exams should eat 1<sup>st</sup> lunch.
7. Students must bring at least **two #2 pencils and two ink pens (blue/black ink only)** to the testing site.
8. Students should also **wear or bring a watch to monitor time.** Please turn all alarms off.
9. Students should bring a calculator if needed for the exam. **Calculators will not be provided.**
10. **Prohibited items** are cell phones, pagers, books, papers, and backpacks. If a student is found to have any unauthorized item during the test, the student's test will be invalid.
11. Students must read the AP Bulletin that was given to students by their AP teachers. Additional AP Bulletins are in the Guidance Office.

Additional information about Advanced Placement exams is available at the College Board website at [www.collegeboard.com/apstudents](http://www.collegeboard.com/apstudents).

Spanish, French, German, and Music Theory exams require the use of a standard cassette tape recorder. Tapes are provided. **Students must bring in their own standard cassette tape recorder and know how to use it. Also, the student must bring backup batteries. Tape recorders are not provided by school.** Please check the College Board website for more information.

Calculus, Physics, Statistics, and Chemistry exams require specific calculators. Please visit [www.collegeboard.com/ap/calculators](http://www.collegeboard.com/ap/calculators) for detailed information on the calculator policy and the most current list of authorized calculators. The Physics exams also require a ruler and straightedge.